



Volunteer/Intern Application

Please send completed application to Grace Lipscomb, Development Manager, at glipscomb@search-inc.org. Call 773-305-5000 x55 with any questions.

Contact Information

Name	
Street Address	
City, State, Zip Code	
Home Phone	
Work Phone	
E-Mail Address	

Availability

During which hours are you available for volunteer assignments?*

- Weekday mornings Weekend mornings
 Weekday afternoons Weekend afternoons
 Weekday evenings Weekend evenings

**Note: most volunteer opportunities at Search take place on weekdays from 8am – 5pm*

Location

Please select any of the following locations where you would like to volunteer:

- Lincoln Park, Chicago Lincoln Square, Chicago
 Mt. Prospect Evanston

Frequency

With what frequency would you like to volunteer?

- Weekly Monthly
 Other Set Schedule Occasionally/No Set Schedule



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Interests

Tell us in which areas you are interested in volunteering

Administration (data entry, filing, research projects)

Special Events (art shows, fundraising events)

Fundraising (mailings, silent auction donations)

Working Directly with Individuals with Disabilities (note: this may require additional screening)

Other (specify) _____

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

Previous Volunteer/Intern Experience

Summarize your previous volunteer experience.

Personal References

Name	
Street Address	
City, State, Zip Code	
Home Phone	



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Work Phone	
E-Mail Address	
Years known	

Personal References

Name	
Street Address	
City, State, Zip Code	
Home Phone	
Work Phone	
E-Mail Address	
Years known	

Person to Notify in Case of Emergency

Name	
Street Address	
City, State, Zip Code	
Home Phone	
Work Phone	
E-Mail Address	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	
Signature	
Date	

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with Search.

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